

**SPECIAL TRUSTEE MEETING MINUTES
OF THE
BRISTOL KENDALL FIRE PROTECTION DISTRICT
KENDALL COUNTY, ILLINOIS
HELD IN THE CONFERENCE ROOM, 2ND FLOOR
103 E. BEAVER STREET, YORKVILLE, IL 60560
THURSDAY, NOVEMBER 30, 2017**

SPECIAL TRUSTEE'S MEETING

**BOARD PRESIDENT STEWART CALLED THE MEETING TO ORDER AT 5:00 p.m.
and DETERMINATION OF QUORUM**

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – yea;
Board Treasurer Gary Schlapp – yea;
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson – yea

Administration present: Fire Chief Mike Hitzemann, Assistant Chief Tim Fairfield, Assistant Battalion Chief Chris Ronning and Minutes Recorder, Darlene Perez.

Additional attendees: FF Jim Bateman, Lt. David Field, FF/PM Michael Fairfield/ FF/PM Austin Wolf, FF/PM Joe Hanson.

COMMENTS FROM THE PUBLIC

Board President Stewart asked if there were any comments from the public. There was no one present from the public and no comments were made.

CLOSED SESSION PER 5 ILCS 120/2(C)(1)

Board President Stewart called closed session meeting to order at 5:00 p.m. and determination of quorum

This is a recording of the closed session of the Bristol Kendall Fire Protection District Board of Trustees held on August 17, 2017 in the conference room at Station 1 of the Bristol Kendall Fire Protection District. The Board went into closed session under the Opening Meetings Act Exceptions 5 ILCS 120/2(C)(1):

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

A roll call was announced by each Board Member present:

Dave Stewart, President
Richard Dickson, Secretary
Gary Schlapp, Treasurer
Trustee Phyllis Yabsley
Trustee Ken Johnson

Also joining the Board in closed session was:

Darlene Perez – Administrative Assistant and Minutes Recorder.

Fire Chief Mike Hitzemann, Assistant Chief Tim Fairfield, Battalion Chief Chris Ronning, FF Jim Bateman, Lt. David Field, FF/PM Michael Fairfield, FF/PM Austin Wolf, FF/PM Joe Hanson were asked to depart the meeting at 5:00 p.m.

A brief description of what was discussed:

Further discussion ensued with the Board of Trustees present on actions the Board would need to consider in hiring a new Chief, including qualifications, processes and time line. Candidate applications were reviewed, discussed and questions were created for the interviewing process.

At 5:55 p.m., the Board called the public and fire administration back into the room where it voted to conclude the Closed Session and call the Regular Trustee Meeting back to order.

Trustee Dickson made a motion to come out of closed session. The motion was seconded by Trustee Schlapp. Roll was taken with all voting aye. The closed session was adjourned at 5:55 p.m. and the Regular Trustee Meeting was reconvened.

Roll Call was announced by each Board Member present
Board President David Stewart – yea; Board Secretary Richard Dickson – yea;
Board Treasurer Gary Schlapp – yea; Trustee Phyllis Yabsley - yea; Trustee Ken Johnson – yea
Motion Carried

The Closed Session concluded at 5:55 p.m.

Minutes Approved and Accepted:

President

David Stewart

Secretary

Richard Dickson